

Jose Adrian Marroquin
Fraternal and AFA Volunteer Resume

Association of Fraternity/Sorority Advisors

AFAAM Educational Programs Committee Member	January 2023-Present
Professional Development Committee Member	January 2021-December 2021
Diversity, Equity, and Inclusion Committee Member – Operations	January 2020 - December 2020
Awards and Recognition Committee Member	January 2019-December 2020
Region 3 Member and Recruitment Board Member	January 2018-Decemebr 2018

Lambda Theta Phi Latin Fraternity Inc.

Central North Region Regional Finance Officer -Oversee financial; budget and operations for over 10 undergraduate chapter and 2 alumni chapters -Assist in financial advising and counseling collegiate chapters in the Midwest region - Coordinated annual dues process and initiatives within the Midwest region	August 2022-Present
National Board of Lambda Theta Phi National Director of Alumni Affairs -Executed national retention program and process new member chapter requests -Implemented professional development workshops for Lambda Theta Phi membership -Assisted in the international expansion committee	August 2020-August 2022
Central North Region Regional Alumni Affairs Officer -Oversaw and implemented New Graduate Orientation Program -Assisted in the creation of the four new alumni chapters - Coordinated regional alumni programming and initiatives	August 2019-August 2020
Central North Region Regional Collegiate and Academic Affairs -Oversaw and approve regional chapter audits -Created and implemented retention and academic affairs programming	August 2018-August 2019
National Board of Lambda Theta Phi National Director of Membership Development -Executed national retention program and process new member chapter requests -Implemented professional development workshops for Lambda Theta Phi membership -Assisted in the international expansion committee	August 2016-August 2018

Central North Region August 2014-August 2016
Regional Induction Officer
-Oversaw and approve all induction activity for the Central North Region
-Created and implemented chapter induction officers training and education

Lambda Lambda Chapter – Alumni Chapter August 2010-June 2014
Administration Office/Induction Officer//Founding Member
-Assisted in the creation of the Pa’Lante Scholarship to give to a Latino male in the Chicago area
-Created annual programming such as casino night and beer tasting event to establish the chapter
-Developed chapter packet to present to the national board for chapter letters
-Served as a liaison for other sorority alumni chapters in the area for collaboration

Illinois Sector 1, Chicago, IL August 2010-August 2012
Sector Vice President/Administrative/Induction Office
-Restructured formatting for monthly sector meetings by establishing a check-in meeting for host chapter
- Led monthly conferences at different sites within Illinois Sector which included community service projects, meetings, and social functions
-Presented to Iowa State University administration for expansion approval

National Board of Lambda Theta Phi August 2009-August 2010
National Assistant Director of Induction
-Executed national induction program and process new member chapter requests
-Assisted in developing chapter induction office manual

Midwest Regional, Chicago, IL February 2008-June 2010
Expansion Officer/Induction Officer
-Oversaw induction for the founding line at University Missouri – KC & University of Northern Iowa
-Oversaw revivment of Alpha Chi Chapter (Beta and Gamma Line)
-Prepared recruitment materials catered for Midwest entities.
-Served as the Assistant Induction Officer for the founding line at Gamma Upsilon chapter.

Beta Psi Chapter, Macomb IL August 2005-May 2008
Founder/President/Treasurer/Induction Office/ Secretary
-Founded an entity of Lambda Theta Phi along with 4 other individuals.
-Led the chapter to obtain chapter status along with national colony of the year honors in 2006

University and College Fraternity/Sorority Experience

Roosevelt University, Chicago, IL August 2017-September 2019
-Advised undergraduate fraternity and sorority chapters at Roosevelt University
-Coordinated fraternity and sorority life new expansion process and welcomed two new collegiate chapters
-Implemented undergraduate fraternity and sorority life leadership program

National Louis University, Chicago, IL April 2014-July 2017
-Advised undergraduate fraternity and sorority chapters at National Louis University
-Coordinated fraternity and sorority life new expansion process and welcomed three new collegiate chapters I

Illinois State University, Normal, IL April 2012-April 2014
-Served as the undergraduate chapter advisor for Gamma Phi Omega Sorority Inc
-Advised chapter in becoming Gamma Phi Omega undergraduate chapter of the year in 2014

NALFO Experience

Vice Chair/Interim Chair, Chicago, IL

August 2010-September 2012

- Advised and supervised NALFO regional directors
- Executed and coordinated annual award and recognition process/events
- Assisted in update the NALFO council expansion and implementation process

Midwest Regional Officer, Chicago, IL

August 2008-September 2010

- Advised and assisted NALFO organizations in the Midwest Region
- Executed Midwest Day of Service in multiple cities
- Assisted in NALFO council expansion and implementations

José Adrian Marroquín

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EDUCATION

Master of Business Administration

Loyola University- Chicago, Illinois

Spring 2023

Master of Arts in Student Affairs Administration in Higher Education

Ball State University – Muncie, Indiana

July 2012

Bachelor of Science in Law Enforcement and Justice Administration

Bachelor of Arts in Spanish

Western Illinois University - Macomb, Illinois

December 2008

PROFESSIONAL EXPERIENCE

The Society of Actuaries – Schaumburg, IL

June 2022 – Present

Manager of Diversity, Equity, and Inclusion

- Plan and lead the delivery of the SOA’s DE& I program for members, volunteers, and candidates including training, awareness building, and other activities.
- Lead the development and tactical implementation of action plans related to DE& I in support of the profession, including diverse pipeline development through joint efforts on exam reimbursement, high school outreach and STEM event sponsorship.
- Serve as the staff liaison charged with executing the strategies and tactics for the SOA’s DE& I Committee and the CAS/SOA Joint Committee on Inclusion, Equity and Diversity, including the day-to-day management and metric tracking of the work of both committees.
- Develops and maintains metrics designed to measure the effectiveness of DE& I initiatives and is accountable for outcomes and regular reporting to multiple stakeholders on a regular basis

Loyola University – Chicago, Illinois

Sept. 2019 – May 2022

Director of Student Affairs & Success

- Supervised three full-time staff member and two student assistants in the daily operations and program initiatives of the department.
- Advised the All-Nursing Council in event management, organizational development, student programming implementation, diversity awareness, and policy interpretation.
- Coordinated the planning and event logistics for large scale ceremonies, events, and college activities.
- Co-Chaired the Diversity & Inclusive Excellence Departmental Taskforce and provide leadership for the implementation, assessment, and revision as needed of the school’s strategic diversity plan.
- Executed and planed leadership development seminars, retreats, and diversity workshops for student leaders.
- Coordinated career navigation programming, diversity & inclusions, and professional development events.
- Advised the Multicultural & Diversity student advisory board and serve as a subject matter expert and influence the development of campus policy and programming pertaining to diversity.

Roosevelt University – Chicago, Illinois

Jul. 2017 – Sept. 2019

Director of Student Involvement

- Supervised one full-time staff member and one graduate assistant in the daily operations and program initiatives of the department.
- Advised the Roosevelt University Student Government Association in event management, organizational development, student programming implementation, and policy interpretation.
- Advised the Roosevelt University Programming Board and Student Activities Fund Allocation Committee.
- Coordinated freshmen and transfer new student orientation.

***Bilingual and Bi-literate in Spanish**

Marroquin 1

- Managed departmental and student activities budgets totaling over 400 thousand dollars.
- Coordinated student club registration and develop training resources for student groups.
- Executed and coordinate student leadership, diversity and inclusion, and community service programs for the Center for Student Involvement.
- Served as an instructor for Freshmen and Transfer Resource Seminar courses.

National Louis University - Chicago, Illinois

Associate Director of Student Engagement

Apr. 2014 – Jul. 2017

- Supervised 10 student assistants and one graduate assistant in the daily operations and program initiatives of the department.
- Advised student executive officers and organizations on program planning, event management, organizational development, and policy interpretation.
- Executed and plan leadership development seminars, retreats, and workshops for paraprofessional staff members and student leaders of all academic levels.
- Co-coordinated the planning and event logistics of the annual commencement ceremonies and activities.
- Co-facilitated the implementation of welcome week and new/transfer student orientation program.
- Coordinated annual student awards and recognition ceremony.
- Implemented large-scale student, diversity, and family programming.
- Managed student club, cultural programming, family programming, and large-scale programming budgets.

Illinois State University - Normal, Illinois

Residence Hall Coordinator, Housing Services

Jul. 2012 - Apr. 2014

- Managed administration and operations of two residential halls comprising of 450 residents.
- Supervised and advised a full time Assistant Residence Hall Coordinator and nine Resident Assistants.
- Served on the university’s Black and Latino Male Movement and Health, Multicultural Advisory and Wellness committees.
- Advised the area government and diversity coalition, maintaining an annual budget of \$100,000.
- Participated in a 24-hour on-call/ duty coverage with university staff of approximately 3000 students.
- Adjudicated student conduct and policy violation cases.
- Served on the departmental Resident Assistant Training and Professional Staff and Search committees.
- Coordinated the logistics of multiple conferences comprising of 300-700 attendees.

RELATED EXPERIENCE

Association of Hispanic MBAs and Business Professionals – Dallas, TX

Prospanica Center for Social Justice Committee- Member

May 2023 – Present

- Assist on the creation of topics about social justice issues for member discussion.
- Advise on the creation of curriculum and topics on social justice for the Prospanica membership.
- Research and provide guidance on creating and navigating topics of equity and inclusion.

ACPA-College Student Educators – Washington, DC

Equity and Inclusion National Committee- Member

August 2021 – Present

- Assist in reviewing bias incidents and ethical member matters.
- Review, update, and make recommendations for national Equity & Inclusion policies for the association.
- Manage national special projects to enhance, improve, and ensure an equitable member experience.

Association of Fraternity/Sorority Advisors - Indianapolis, IN

Diversity, Inclusion, and Equity Taskforce-Committee Member

November 2020 – December 2021

- Examined, assessed, and evaluated AFA’s practices on diversity and inclusion.
- Assisted and made recommendations to improve cultural behavior & operations within AFA.
- Researched and collected best practices on current trends within diversity and inclusion.